

..... Branch

APPLICATION TO OPEN AN ACCOUNT

Private or Public Limited Company/Partnership Company/Joint Venture Company/Proprietorship Concern/Government Organization/NGO/Club or Society

Account Number

Date:.....

The Manager
ONE Bank Limited

..... Branch

Branch Code	Account Number									

Client Identifier Code							

Dear Sir/Madam:

I/We hereby apply to open an account with your branch, as requested below. My/Our detailed information is furnished below:

1. **Account Name:**
2. **Type of Organization (Put v):** Private/Public Ltd. Partnership Joint Venture
 Proprietorship Government NGO Club/Society
 Foreign Mission Other.....
3. **Type of Account (Put v):** Savings Current STD Fixed FC Other.....
4. **Currency (Put v):** Taka US Dollar Euro Pound Other.....
5. **Address:**
a) Registered Address:
- b) Office/Business Address:
- c) Factory/Industry Address:
6. **Trade License No:** **Date:**
- Issuing Authority:
7. **Registration Authority & Country of Registration:**
- (For both Local & Foreign)
8. **Registration No.:** **Date:**
9. **Tax ID No. (TIN):**
10. **VAT Registration No. (if any):**
11. **Nature of Business (details):**
12. **Other Bank Accounts of Customer (if any):**

<u>Name of Bank</u>	<u>Branch</u>	<u>Type of Account (put tick mark)</u>
a)	a).....	a) <input type="checkbox"/> Deposit Account <input type="checkbox"/> Loan/Credit Acc. <input type="checkbox"/> Other.....
b)	b).....	b) <input type="checkbox"/> Deposit Account <input type="checkbox"/> Loan/Credit Acc. <input type="checkbox"/> Other.....
c)	c).....	c) <input type="checkbox"/> Deposit Account <input type="checkbox"/> Loan/Credit Acc. <input type="checkbox"/> Other.....

13. Introducer:

a. Name :
b. Account Number :
c. Branch :
d. Signature (with date) :

14. Initial Deposit : Amount : Cash Cheque No. Drawn on:

15. FDR Information: Amount Currency..... Date of Issue:

Interest Rate :

Term : Month Year Day | Maturity Date:

Mode of Deposit : Cash Cheque No. Date Drawn on

I/We Authorise you to Debit my/our Account No.:

Renewal Instructions: Renew Principal and Interest Renew Principal Amount Only

Renew Principal only and Credit Interest to Account No.

Not Applicable

(Note: Separate sheets should be used for additional FDRs and attached together)

16. Special Scheme Information:

Name of Scheme:

Term of Scheme: One Time Deposit/Installment Amount:

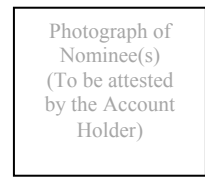
Number of Installments (Yearly): Amount Payable on Maturity:

Amount Payable Monthly:

17. Source of Funds:

18. Nominee Information (Applicable for Proprietorship concerns only)

I/We nominate the following person(s) to receive the balance of my/our account after my/our death. I/We reserve the right to cancel or change the nomination at any point of time. I/We also confirm my/our agreement to the effect that the Bank will not be responsible or liable in any way for execution of transactions as per my/our instructions. *(Number of Nominees: _____)



Name of Nominee: Date of Birth/Age:

Father's Name:

Mother's Name:

Husband's/Wife's Name:

Nominee's Permanent Address:

Profession: Relationship with Account Holder:

National ID No.:

Signature of the Nominee: Date:

*(In case the Nominee is a non-resident and is entitled to the proceeds, all prevalent Exchange Control Rules and Regulations will be applicable at the time of remittance of the proceeds outside Bangladesh) *(Please use separate sheets for additional nominees and attach)*

19. Account Operator’s Declaration and Signature:

I/We confirm our assurance that, I/We have read all the rules/terms and conditions governing the account and will be bound to comply with the same. I/We consciously and in sound mind(s) declare that all the information furnished above is true and correct. I/We will also furnish any additional documents and/or information as per your requirements.

Customer Signature, Name, Designation & Date

Signature: 1)..... 2) 3)
Name:
Designation:
Date:
Company Seal:

FOR BANK USE ONLY

Comments:.....
.....

Name of Officer Opening the Account:

Admitted by:

.....

Name:.....

Signature:

Signature:

Seal & Date:

Seal & Date:

Approved by:

Name:

Signature:

Seal & Date:

FOLLOWING FORMALITIES TO BE COMPLETED & DOCUMENTS TO BE OBTAINED PRIOR TO OPENING THE ACCOUNT:

1. Two copies of photograph of the Account holder(s) duly attested by the introducer & Photograph of Nominee attested by Account Holder.
2. Account to be introduced properly.
3. Introducer’s Signature on AOF to be verified by an Officer under full signature.
4. Letter of thanks to Account holder(s) and introducer to be sent under registered post.
5. In case of joint account, operational instructions are to be signed by the joint account holders.
6. Personal Identification of Account Holder(s), Photocopy of Passport/National ID card or Driving License.
7. Personal Identification of Account Holder(s) Nominee, Photocopy of Passport/National ID card or Driving License.

In case of Club/Society:

1. Up to date list of office bearers.
2. Certified copy of resolution for opening & operation of account.
3. Certified copy of By-Laws & Regulation/Constitution.
4. Copy of Govt. Approval (if registered).

In case of Co-operative Society/Societies Limited.

1. Copy of By-Laws duly certified by the Co-operative Office
2. Up to date list of office bearers.
3. Resolution of the Executive Committee as regards to the account.
4. Certified copy of Certificate of Registration issued by Registrar, Co-operative Societies.

In case of Non-Govt. College/School/Madrassa/Muktab

1. Up to date list of the Governing Body/Managing Committee.
2. Copy of Resolution of the Governing Body/Managing Committee authorising opening and operation of the account duly certified by Gazetted Officer.

In case of Trustee Board:

1. Prior approval of Head Office of the Bank.
2. Certified copy of Deed of Trust, up to date list of members of the Trustee Board and certified copy of the Resolution of Trustee Board to open & operate the account.

In case of Minor’s Account:

1. Please put the word “MINOR” after the title of the account.
2. Please record special instruction of operation of the account.